

**TENSITRON®**  
A KTC Instruments Company



**Service Form**

**Instructions**

To send your meter(s) for service/calibration:

Please **complete this form (required), and include it** in the box with your instrument(s). No RMA number is needed.

Ship all instruments to:

**Tensitron Service Department**  
**2011 Ken Pratt Blvd**  
**Suite #210**  
**Longmont, CO 80501 USA**

**Process**

1. On receipt of your instrument, we will evaluate your meter and email you a quotation.
2. Once we receive your approval of our estimate, we will send you a sales order confirmation and request for payment.
3. Upon receipt of your payment, we will complete the service and return the meter to you.

**Pricing**

The price for calibration and basic service is **\$249.00** for digital meters and **\$289.00** for analog meters and includes a current **Calibration Certificate**. Charges will be added for any replacement parts and/or extra services required.

**Sender Contact Information**

Contact Name	
Company Name	
Street Address	
City, State, Zip	
Phone Number	
Email Address	
Purchase Order #	

**Instrument Information and Calibration Materials**

Please list your calibration instructions below.

If sending multiple meters *please complete a separate sheet for each meter.*

Instrument Family (Circle)	Specify model #	Serial #	Special Calibration - If Required list size and type of material(s) or include 10-foot sample(s)
<b>ACM    LX    TR    WX</b>			
<b>ACX    STX    TX    CX</b>			
<b>other</b>			

## Return Shipping Instructions

### Shipping Method for Return Shipment:

Level of Service (Ground, Next Day Air, 2<sup>nd</sup> Day Air): \_\_\_\_\_

Please check one:

- Charges Prepaid and Added to Invoice**
- Collect on my Account.** Carrier (*Circle please UPS or FDX ONLY*): Account #: \_\_\_\_\_
- I will provide a shipping label**

### Return shipping address:

Name	
Company	
Street Address	
City, State, Zip	
Phone Number (if different)	
Email Address (if different)	
Purchase Order #	

## Payment Method

Please select your preferred method of payment:

- Invoiced with Net-30 terms:** upon approval from Tensitron
- Payment in Advance by Credit Card:** 3.5% fee, processed through Square.
- Payment in advance by ACH or check.** (Canadian checks carry a \$20 fee)
- Payment in advance by wire transfer:** \$65 fee, required for most international orders

## Additional Services

Check below for additional documents and services:

- Before-and-After ("As Found / As Left")** Data must be requested BEFORE meter is estimated. Three readings (points) per calibration material will be provided. (\$60 per material)
- Expedited Service** (50% surcharge): Guaranteed turnaround time of one week.
- Certificate of Conformance** (\$20 per meter)
- Commercial Invoice** (\$20)
- Other special documentation requests:** \_\_\_\_\_

Additional Instructions	
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Questions? Call us at 303.702.1980 or email [Service@Tensitron.com](mailto:Service@Tensitron.com)